

NUDUS

Studio Support Assistent — Office Operations & PR (part-time)

Rotterdam, long-term collaboration

For our Rotterdam office, we're looking for an additional pair of hands, and more importantly, an additional mind, to support our office operations and PR. We already have an Office Manager and a Head of PR, but as our studio keeps evolving, we feel there's room for someone who enjoys switching between creative work and everyday studio life.

The role

This is a part-time position (minimum 2 days per week, 6 hours per day) and sits right at the heart of our studio. You'll support:

PR & Graphic Design

- Assisting with booklets, presentations, and visual material
- Updating and maintaining our website
- Creating content for our socials
- Supporting publications, competitions, and communication moments
- If it fits your profile: contributing artistically; from objects for the office to spatial or conceptual elements for projects

Office Operations

- Supporting team moments, such as organising small lunches, borrels, or celebrations
- Occasionally helping coordinate suppliers, prints, models, or materials
- Thinking along about meaningful improvements to our office and team culture
- Picking up the phone and welcoming guests
- Helping keep the studio running smoothly day-to-day

Who we're looking for

We imagine someone who:

- Is energetic, open, and comfortable engaging with people
- Has a creative background or mindset: for example as a designer, photographer, artist, or similar
- Enjoys working in a design-driven environment without needing everything to be predefined
- Is looking for a steady, long-term, part-time role alongside their own practice
- Feels energised by switching between creative tasks and practical responsibilities
- Works independently but enjoys being part of a close-knit team

Curiosity, initiative, and a good sense of atmosphere matter more to us than a perfect CV.

What we offer

- A long-term part-time collaboration with a steady income

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- A role that can grow with you, depending on your strengths and interests
- A place in an international studio working on meaningful public projects
- Space for creativity, also beyond traditional PR or office roles
- A relaxed but engaged working environment in the heart of Rotterdam

Interested?

If this sounds like you, we'd love to hear from you. Please email a cover letter, your CV and your portfolio (max 5mb) to work@nudus.eu, attention of Johanneke van Helden.

This position will stay open until we meet the right person. We are explicitly looking for a long-term collaboration, and we're happy to wait for the right fit. If you have any questions, please do not hesitate to contact the Nudus office:
Johanneke van Helden +31 (0) 103138902